



**ColorPro**

**USEFUL**

**TIPS**

**AkzoNobel**



---

**October/2016**

# **Index**

<b>1. Introduction</b>	<b>03</b>
<b>2. Minimum recommended computer configuration</b>	<b>04</b>
2.1. Video card configurations	04
<b>3. Installation Guide</b>	<b>05</b>
3.1. Steps to install MONO	05
3.2. Steps to installation NETWORK	06
3.3. Windows Seven (7)	08
3.4. After installation	08
<b>4. Automatic Backup of the Previous Version of ColorPro</b>	<b>08</b>
<b>5. Controlling your stock</b>	<b>09</b>
5.1. Registering your stock	09
5.2. Report of the turnovers	11
<b>6. Search Color</b>	<b>11</b>
6.1. Making color searching easy	12
6.2. Important Notes	13
6.3. Toner bulletins (active/inactive toners)	16
6.4. Searching by fleet, agricultural equipment, tractors and other OEM's	17
6.5. Searching by color code combination color	17
6.6. Site production	18
<b>7. Registering own formulas</b>	<b>18</b>
7.1. Searching for own registered formulas	19
7.2. Deleting own registered formulas	19
7.3. Backup formulas Own	20
7.4. Import its own methods	20
<b>8. Query Repair Order</b>	<b>21</b>
<b>9. Users</b>	<b>22</b>
9.1. Access levels per user	22
<b>10. Customizing your program</b>	<b>22</b>
10.1. Preferences	22
10.2. Search	23
10.3. Labels	23
10.4. Steps to Install Driver LX300	25
<b>11. Prices &amp; Taxes</b>	<b>26</b>
11.1. Packaging/Cans	26
11.2. Toners	26
11.3. Pricing Tools	26
<b>12. Update via Internet</b>	<b>27</b>
12.1. Register	27
12.2. Update	27
<b>13. Technical data sheets &amp; Safety data sheets</b>	<b>29</b>
<b>14. Color code location in the vehicle</b>	<b>29</b>
<b>15. Tips</b>	<b>30</b>
<b>16. Questions</b>	<b>31</b>

# **1. Introduction**

The main objective of this document is to highlight some of the main functions of the ColorPro program, which allows each client to set-up and personalize the program to better meet his/her needs.

This document also contains search tips, configuration options, toner color directions and answers to frequently asked questions (FAQ).

To make your user experience with ColorPro easier, on the following pages we will show the main tools and functions offered by the program.

## 2. Minimum recommended computer configuration

- Pentium IV or superior
- RAM memory of 512 MB
- 500 MB free hard drive space
- Windows XP or later
- Mouse and color monitor

### 2.1 Video card configurations

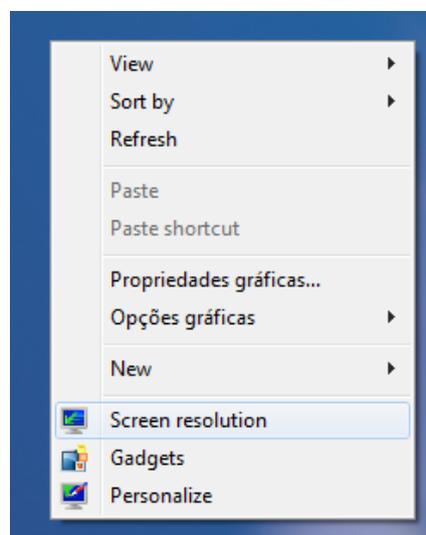
Minimum resolution for screen size

<b>Screen resolution</b>
1024 x 768 pixels

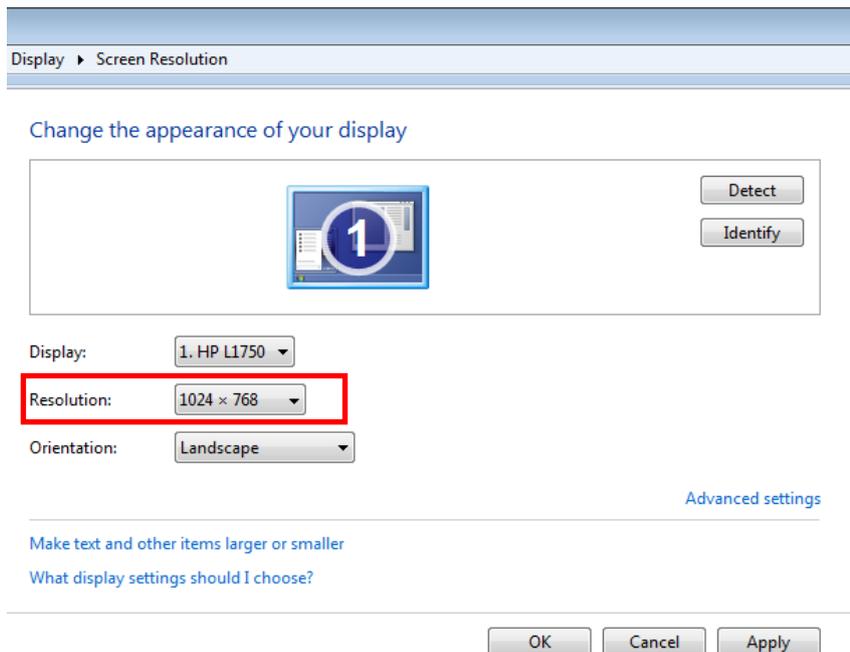
**OBS:** For your information: below a table of the video configurations in ascending order:

<b>Screen resolution</b>
800 x 600 pixels
1024 x 768 pixels
1152 x 864 pixels

On some computers, after the installation of ColorPro the screen gets too big. In this case the screen configurations must be altered. To do this click with the **right mouse button** while at the desktop screen and click on **Screen resolution**:



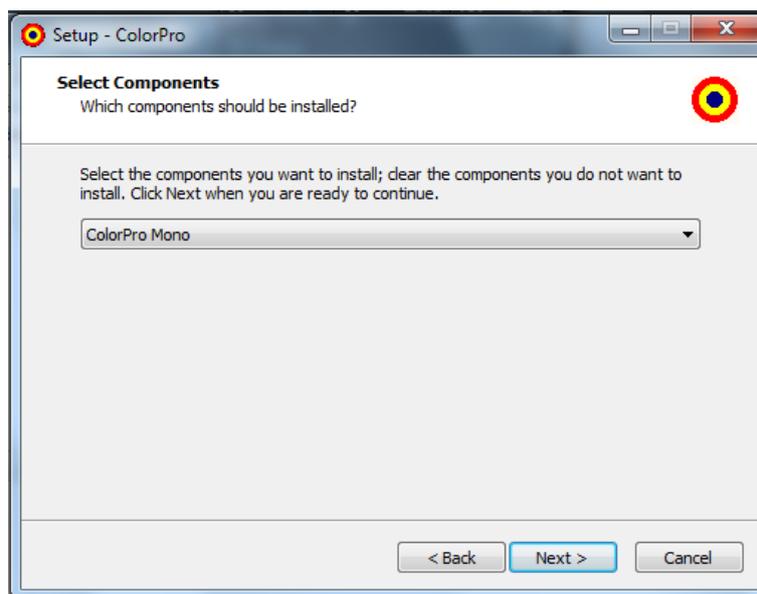
Configure the **screen resolution**:



## 3. Installation Guide

### 3.1. Steps to Install MONO

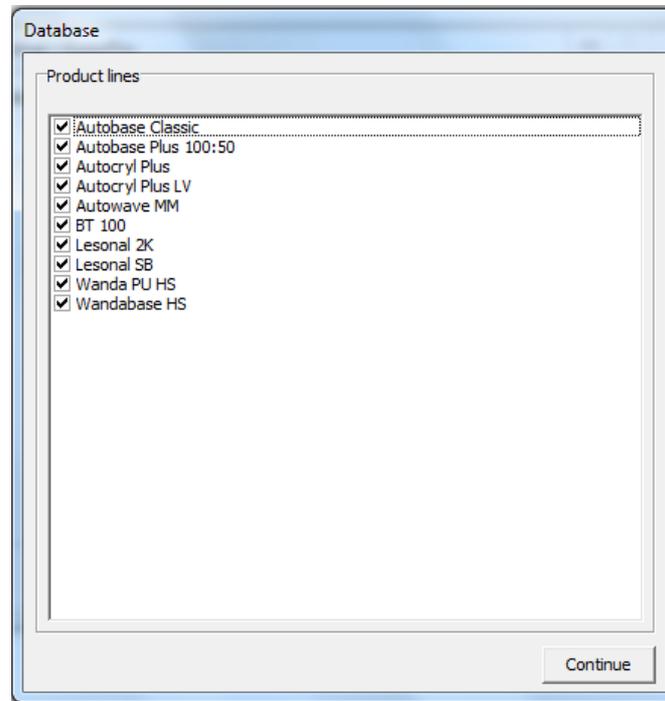
- 1) When you insert the CD, the installation will automatically start. Choose the installation **language**.
- 2) Click **Next** and then choose the option **ColorPro Mono**.



- 3) Click **Next** and the **selection screen distribution** will be displayed; at this stage choose the database you want to install: **Full: Wanda + Sikkens**, **Partial: Sikkens** or **Partial: Wanda**.

4) Click **Next** and subsequently **Install**.

5) When this first process is finished a window will pop up. Select the product lines for installation and hit **Continue**.

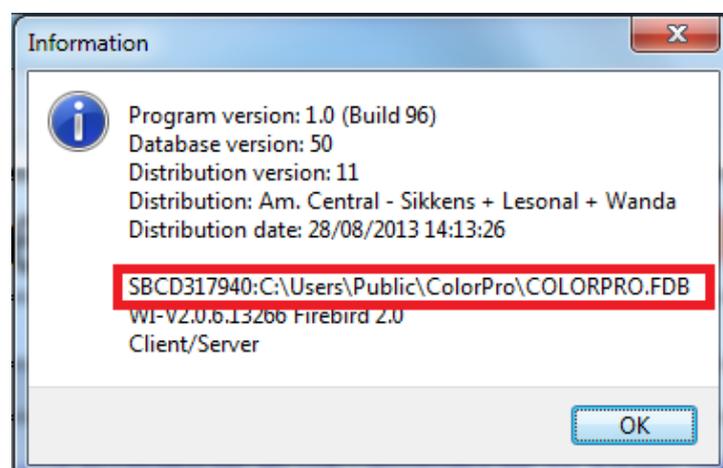


6) When the process is completed click on **Finish**. This way the program was updated without losing any important data (prices, stock levels and own formulas).

### 3.2. Steps to Installation NETWORK

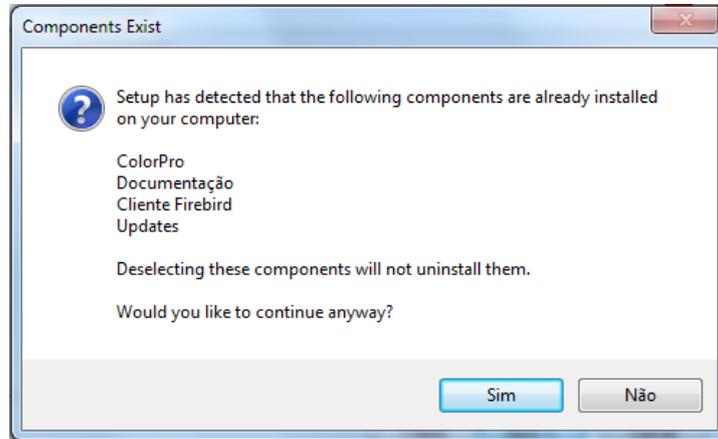
#### - Server

**ATTENTION:** It is important to know where the ColorPro database is located to do so; open ColorPro and press CTRL + H and a message is open about the directory where you will have the last row. After, you need to **STOP** the execution of Firebird that is currently installed on the server.

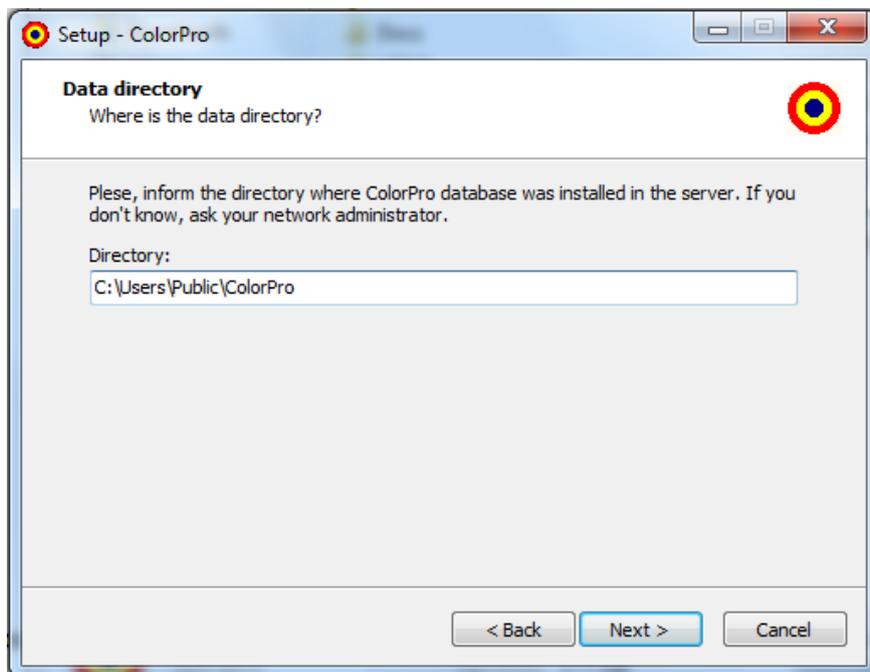


1) Same as step 1 of installation MONO

2) Click **Next** and choose the option **Firebird Server**; if a message box like the example below pops up, click YES and continue the process.



3) If the screen below may pop up where you have to input the same directory accessible on ColorPro (According to the warning **note**).



4) Then follow the steps 2 through 6 to install **Mono**.

5) After finishing the installation of Firebird, start the installation again; only this time choose **ColorPro Client / Server**.

6) Fill the server **name** where the ColorPro is being installed and the **directory** of the database and continue the installation by pressing **Next > Next > Next > Install**.

## - At the Stations

1) Same as step 1 of installation **Mono**.

2) Click **Next** and choose the option ColorPro Client / Server, fill in the **server name** where the ColorPro was installed and the **directory** of the database and continue the installation by pressing **Next > Next > Next > Install**.

**ATTENTION:** We recommend the support of the network administrator for the completion of the set-up of networking.

### 3.3. Windows XP:

To perform the installation in Windows Seven (7) just follow the same steps, but remember that the directory of Windows XP is different, instead of **C:\Users\Public\ColorPro** is:

**C:\Documents and Settings\All Users\ColorPro**

### 3.4. After installation

After have completed the ColorPro installation in your computer, before of start the use to check if all toners are activated (  ) for use in:

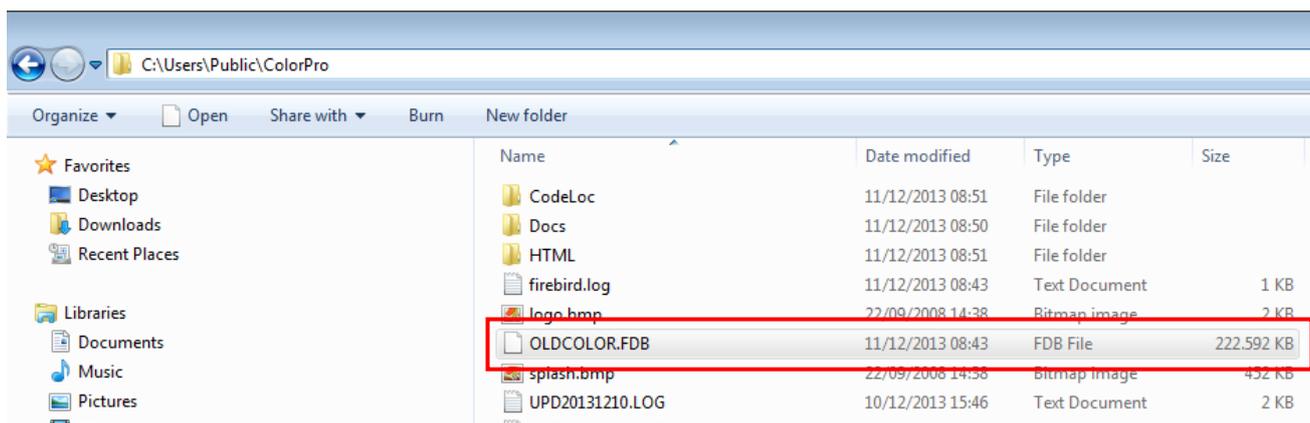
**Registers -> Toners...**

## 4. Automatic Backup of the Previous Version of ColorPro

You can revert the database if an error occurs during installation of a new version of ColorPro. How it works:

1 - When you start installing the new version automatically, without your knowing, the ColorPro will generate a file called OLDCOLOR.FDB (this file is generated in the old database with all the information). This backup will be generated in the following directory:

**C:\Users\Public\ColorPro.**



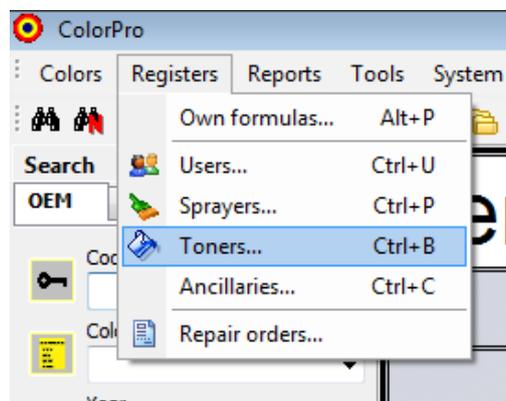
2 – If you have any problems with the new database you can go back to the old base as follows:

- a) First you must delete or remove in this folder the file **COLORPRO.FDB**.
- b) Rename the file to **OLDCOLOR.FDB** to **COLORPRO.FDB**.
- c) After doing the above processes, simply boot your ColorPro it will have your old database restored.

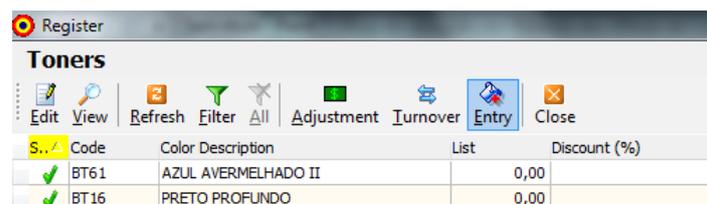
## 5. Controlling your stock

### 5.1. Registering your stock

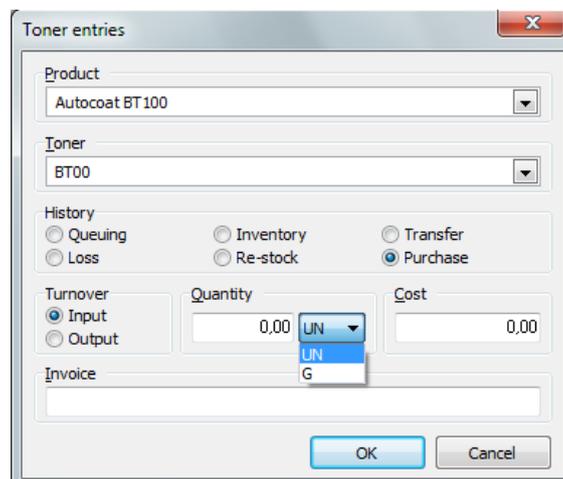
To make the launch of information about your stock is necessary to go to **Registers > Toners...**



Then, click **Entry** on the top screen.



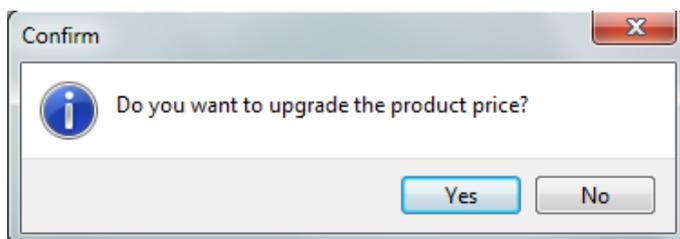
After you click Entry, you will see the window below:



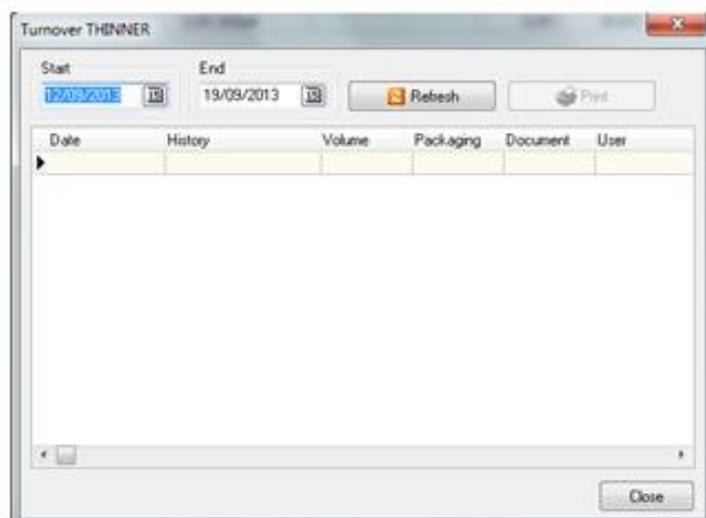
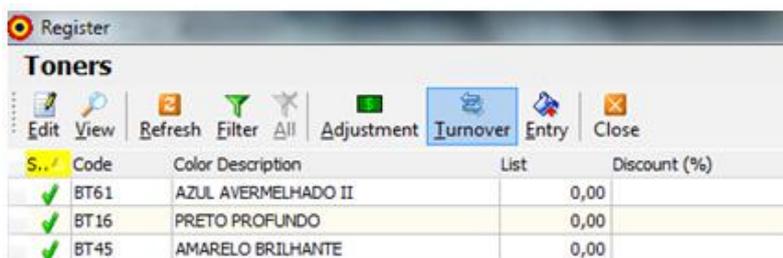
In this step you should choose the product and toner you want to launch. You can choose the way of introduction could be in **G (grams)** or **UN (units)**. Besides you keep a historic for future consultations.

Finishing the procedure above, you will see a screen asking if you want to update the product price.

You must change it when there is any change in price. See picture below:

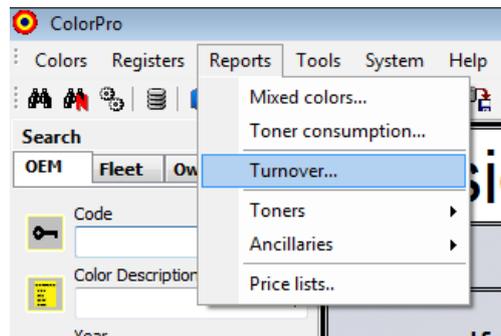


For you to see the entries that were made in a certain product, you just select the product desired and then click on the **Turnover**. See below are the pictures:

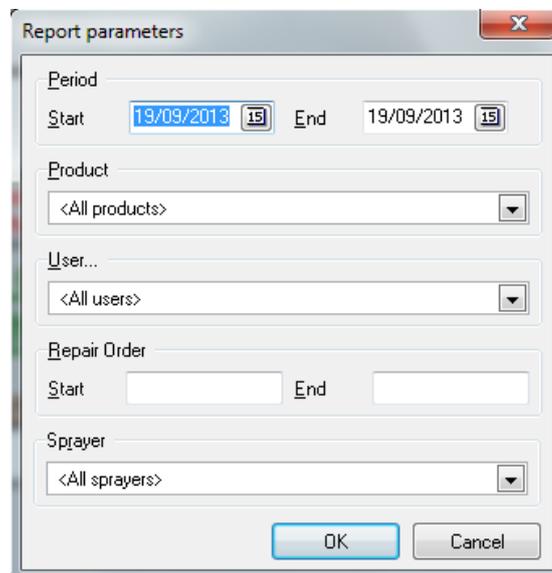


## 5.2. Report of the turnovers

To see your turnovers report of your stock is necessary to go to **Reports > Turnover...**

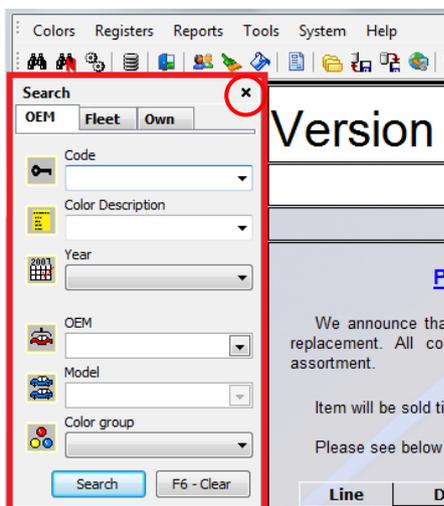


With this new report, you can view all your turnovers realized in a given period (production, purchase, etc.). This is possible because of the filter options. See the image below:

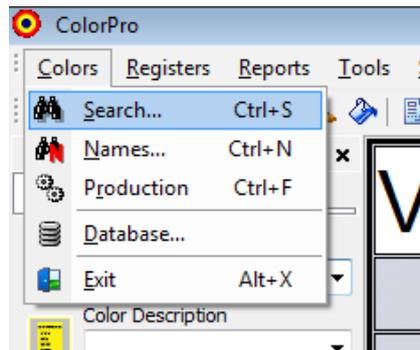


## 6. Search Color

- If you want to close the search field of colors, just press the **icon selected**:



- To rehabilitate the search field of color, go **Colors** ➔ **Search**:



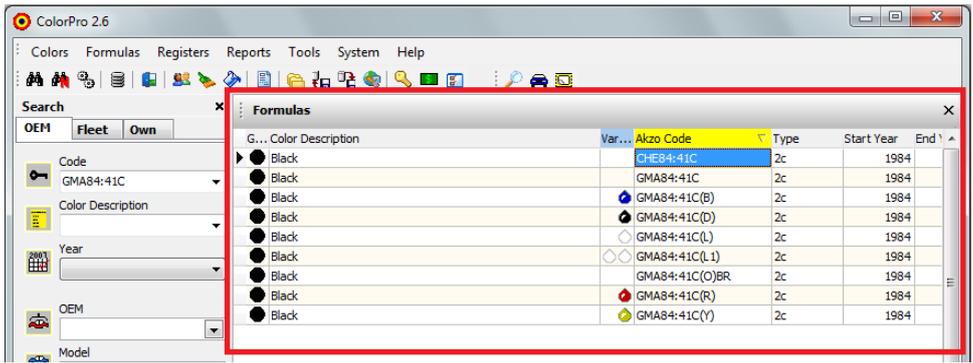
### 6.1. Making color searching easy:

 A screenshot of the 'Search' dialog box in the application. The dialog has tabs for 'OEM', 'Fleet', and 'Own'. It contains several fields: 'Code' (with a key icon), 'Color Description' (with a list icon), 'Year' (with a calendar icon), 'OEM' (with a car icon), 'Model' (with a car icon), and 'Color group' (with a color wheel icon). At the bottom are 'Search' and 'F6 - Clear' buttons. Six callout boxes provide instructions for each field:
 

- Code:** In this field you can do a search by the Akzo Code, or the assembler code.
- Color Description:** In this field you write the color description. No need to write the full name of the color.
- Year:** Here you write the model year of car.
- OEM:** Select the vehicle manufacturer.
- Model:** After selecting the manufacturer, choose the model of the vehicle.
- Color group:** Choose the color group that fits the vehicle.

It is not necessary to fill all the fields when the customer has in hand the description or the color code. Otherwise it is necessary to fill the maximum fields to have the search results more precise.

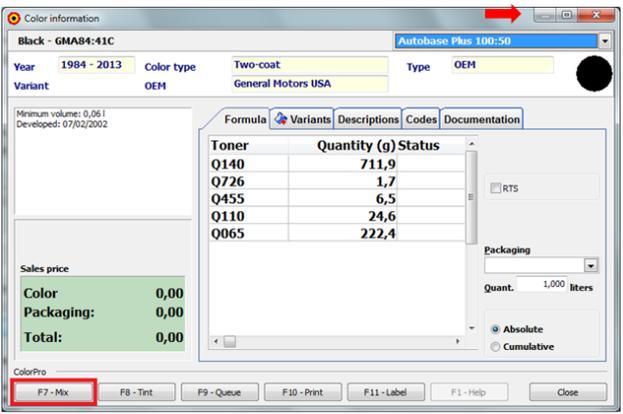
After doing the above procedure is just click **Search** to the following screen appears:



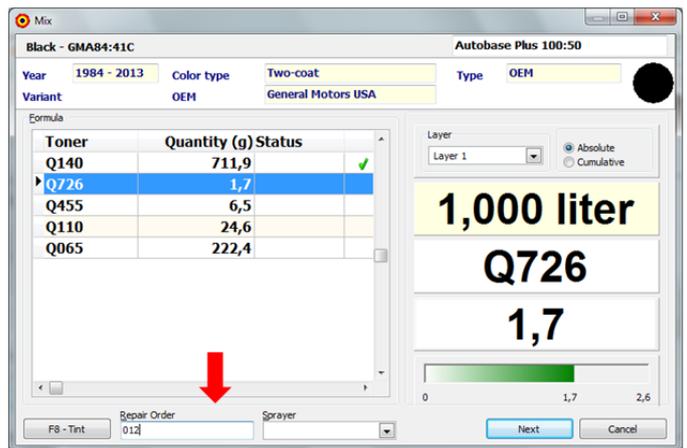
In the search result the color patterns and their variants will appear. To view the formulas just double-click upon the description of color.

**6.2. IMPORTANT NOTES**

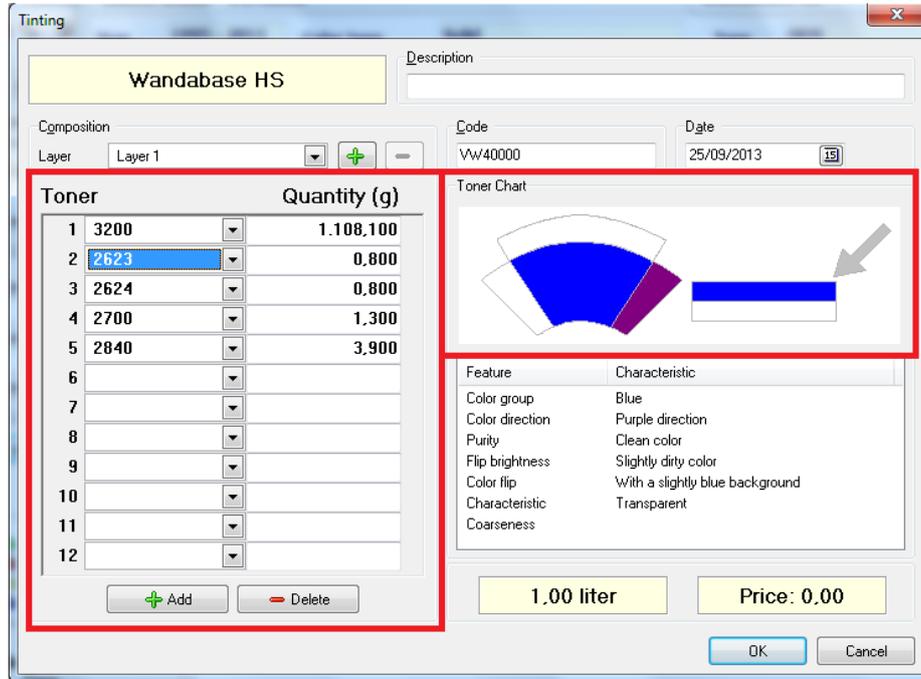
- When searching for an **Astra model year 1995** you must search using **Opel** as the OEM.
- When the search is the **Frontier model 2000/2004**, it is necessary to make the search for automaker **Renault**.
- When searching for the model **Silverado 1997/1998**, it is necessary to make the search for automaker **Renault**.
- To view the description of the toners on screen mixing and composition of the formula we recommend **maximizing** the window. Remembering that: changes are always **saved** after closing the window.



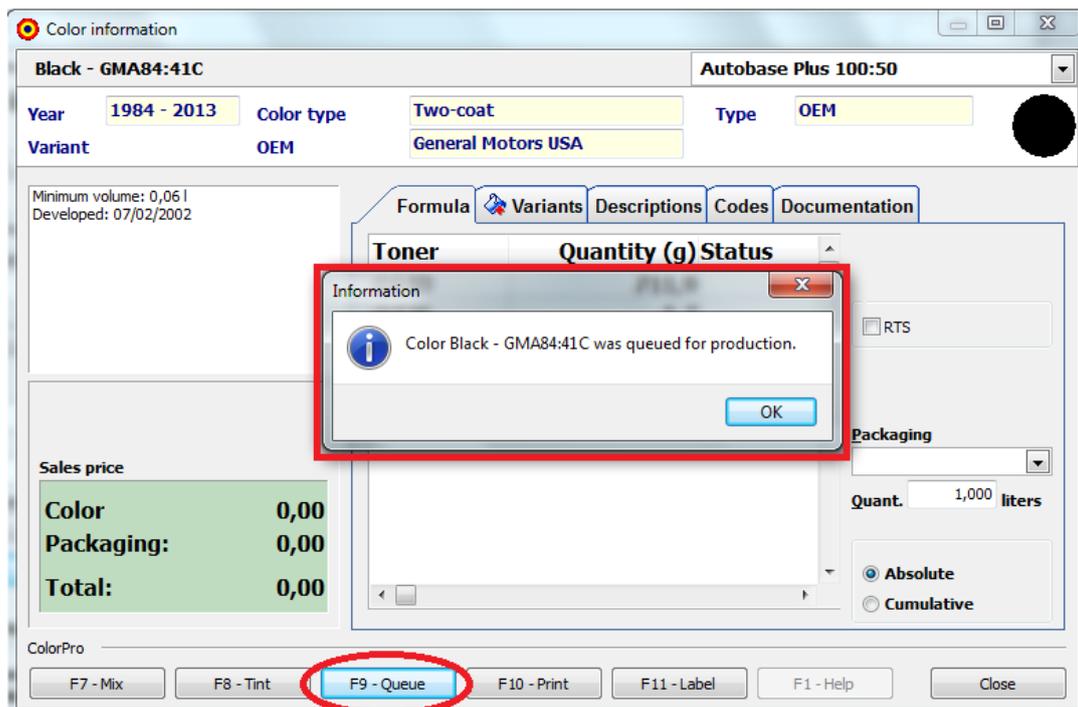
Click on **Mix** to prepare the color and delete the respective toner quantities from your stock, otherwise the report color produced will not be generated.



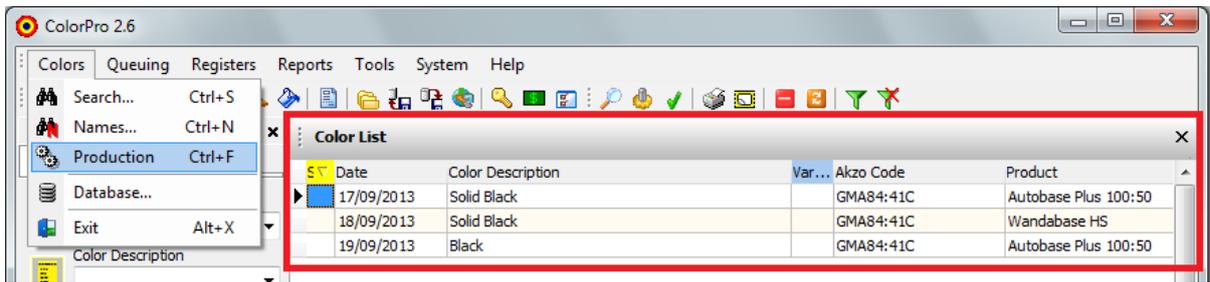
On screen Blend always recommend **completing** the order.  
 In case you need to tint or adjust the color click on the **Tint** button:  
 The following screen will then appear. By clicking on each toner contained in the formula you can see the direction and tendency of each toner:



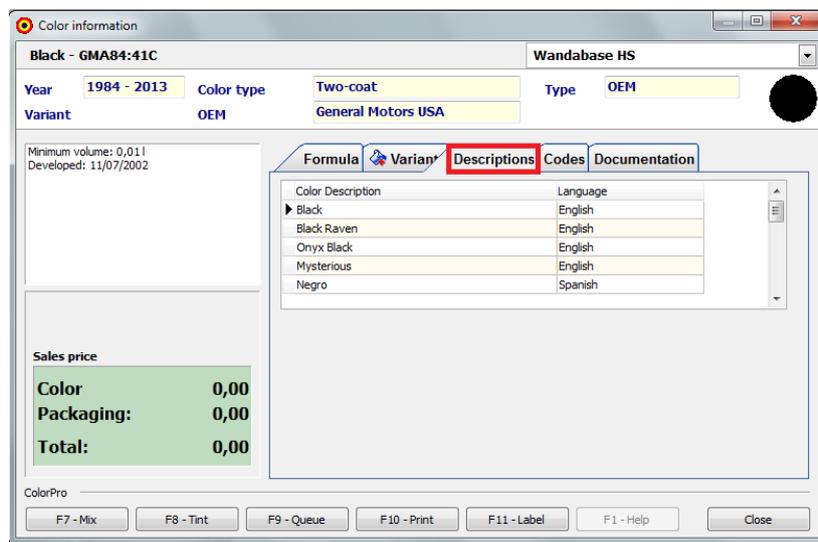
For clients who work on a network and have a computer in the mixing room and another at the sales desk, you can queue/schedule colors to be mixed as shown in the screen below:



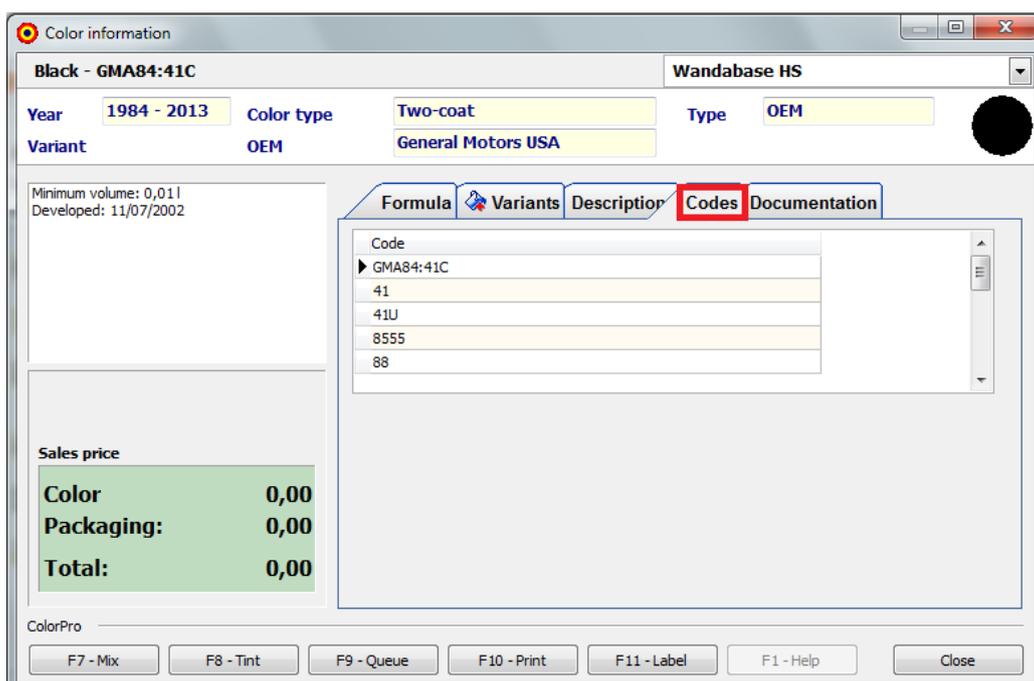
To view the colors which have been queued/scheduled: Go to **Colors**→**Production**, and the queued/scheduled colors will appear:



To view all names/descriptions for a specific color, click on the **Descriptions** tab:

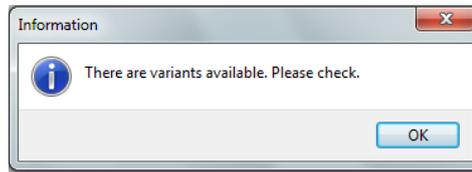


The same can be done to see all the different color codes for a specific color by clicking on the **Codes** tab:

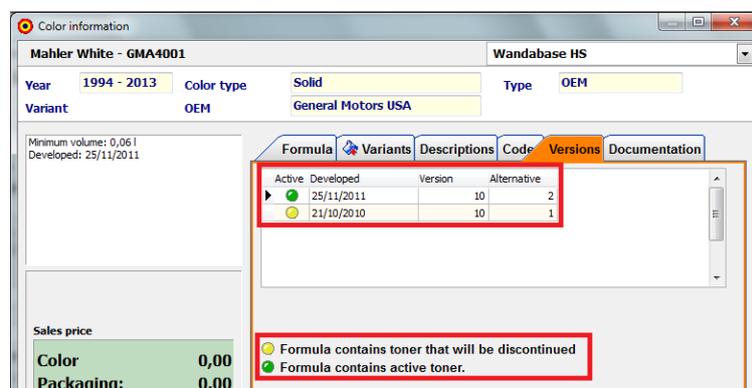


### 6.3. Toner bulletins (active/inactive toners)

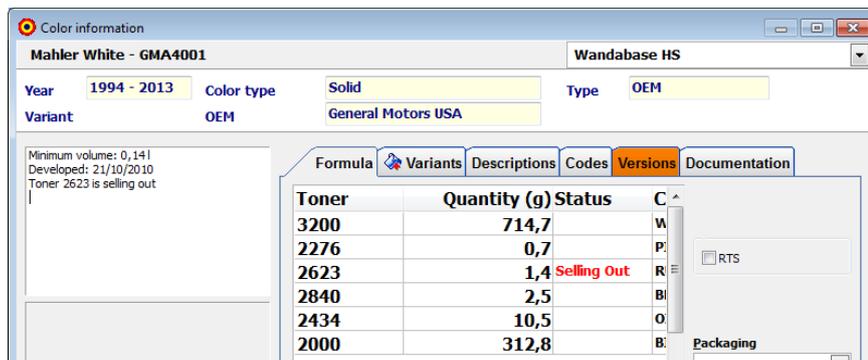
Every time you search for a color with more than one formula option, where one of the formulas contains a toner which will be discontinued or is already inactive and the other containing a formula using a toner which was just been added to the assortment or just a different formula the following message will appear:



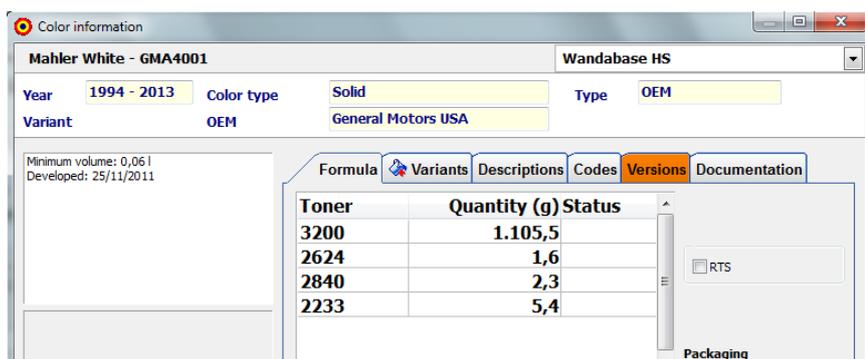
The client may choose which formula to use, depending on the stock situation of the discontinued/inactive toner or the client can opt to use the other formula, see screen below:



If the client chooses to use the formula with the discontinued or inactive toner, the client must click on the ●. This will show the information about the discontinued toner:

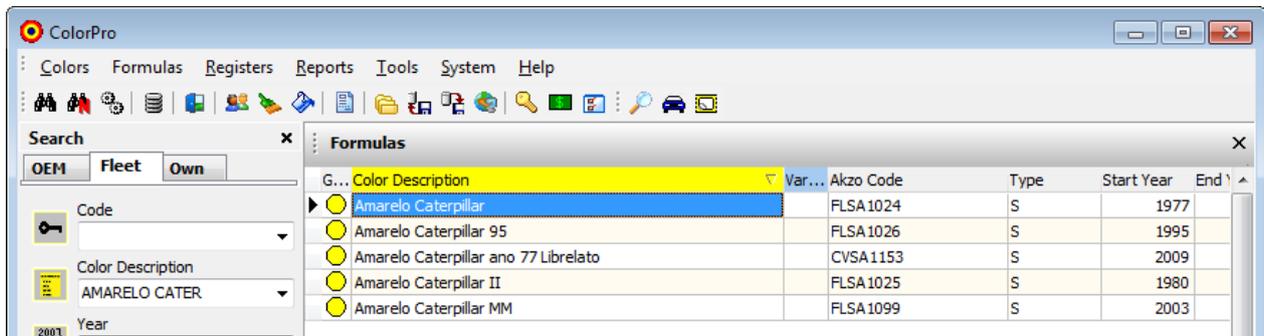


If the client chooses to use the formula with all active toners the ● must be selected and the screen below will appear.



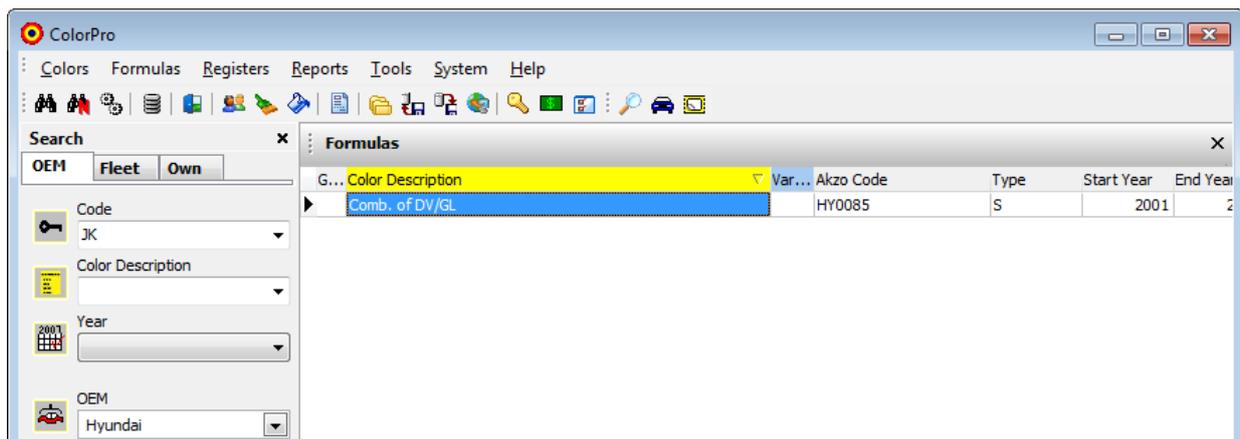
## 6.4. Searching by fleet, agricultural equipment, tractors and other OEM's

To search for agricultural equipment, tractor and other OEM colors you must search in the **Fleet** group, as shown in the figure below:

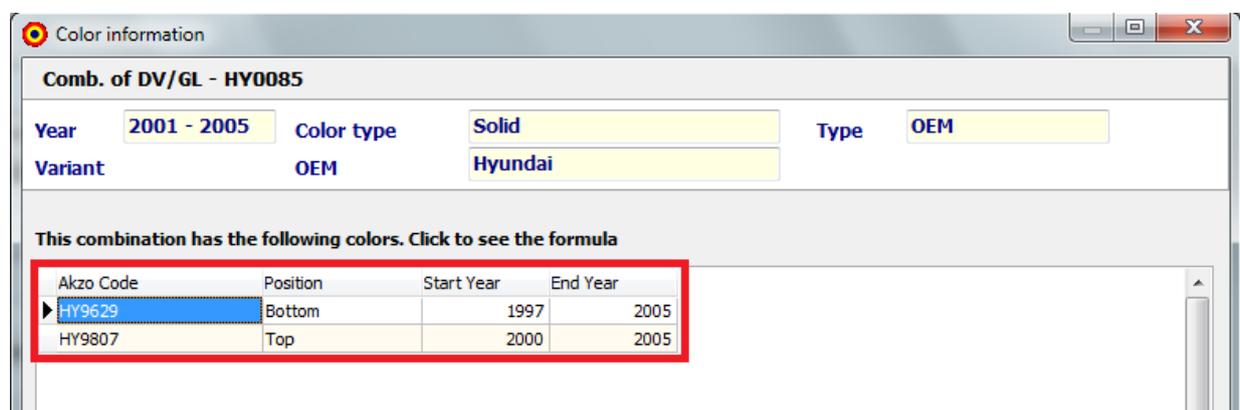


## 6.5. Searching by color code combination color

Some vehicles have the code for combination colors. (main color and secondary color) To search for the color you must inform the code which is on the vehicle and select the OEM and click on **Search**:

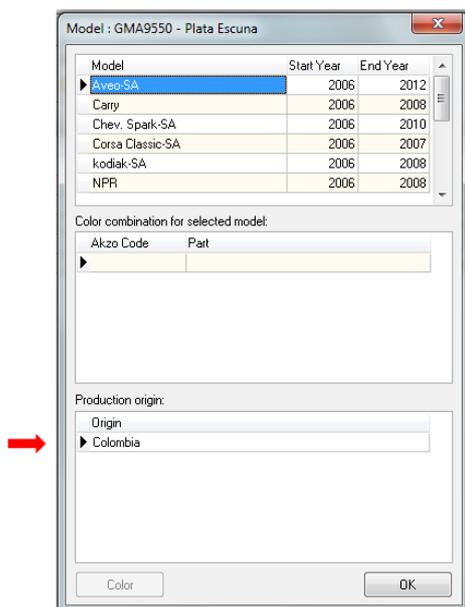


By clicking on **Description**, a screen will appear showing the colors and which parts were painted with each color:



## 6.6. Site Production

Now you can see the information of the country's production model for that particular color. For example, the color **CHE9550** is painted only on the model **AVEO** in Colombia:



To get this information to choose the color and go **Formulas > Templates** or on **the toolbar**:



## 7. Registering own Formulas

To register your own formulas, go to **Own → F2 New formula**, or using the toolbar go to **Registers → Own Formula → Add**, and the screen below will appear where the fields highlighted in red must be filled in:

Own formula register

Product: [ ] Description: [ ]

Composition: Layer 1 [ + ] [ - ] Code: [ ] Date: 19/09/2013 [ ]

Toner	Quantity (g)
1	[ ]
2	[ ]
3	[ ]
4	[ ]
5	[ ]
6	[ ]
7	[ ]
8	[ ]
9	[ ]
10	[ ]
11	[ ]
12	[ ]

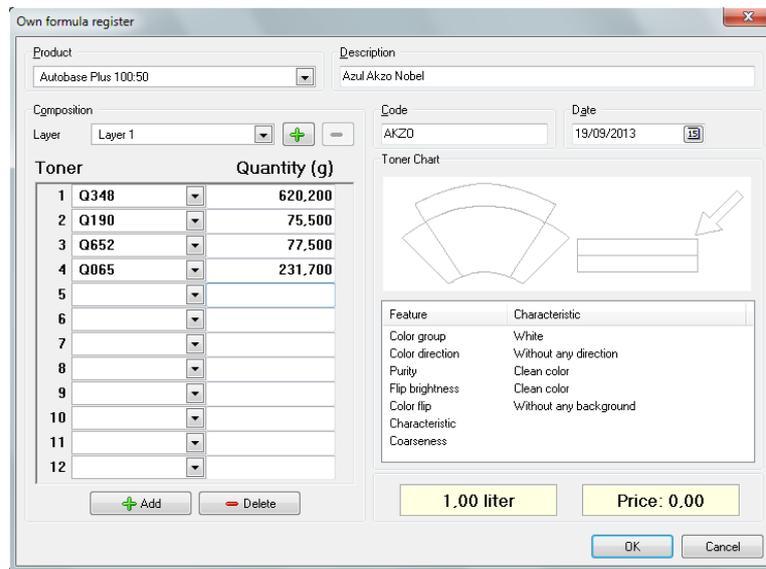
Toner Chart: [ ]

Feature: [ ] Characteristic: [ ]

0.00 liter Price: 0.00

[ + Add ] [ - Delete ] [ OK ] [ Cancel ]

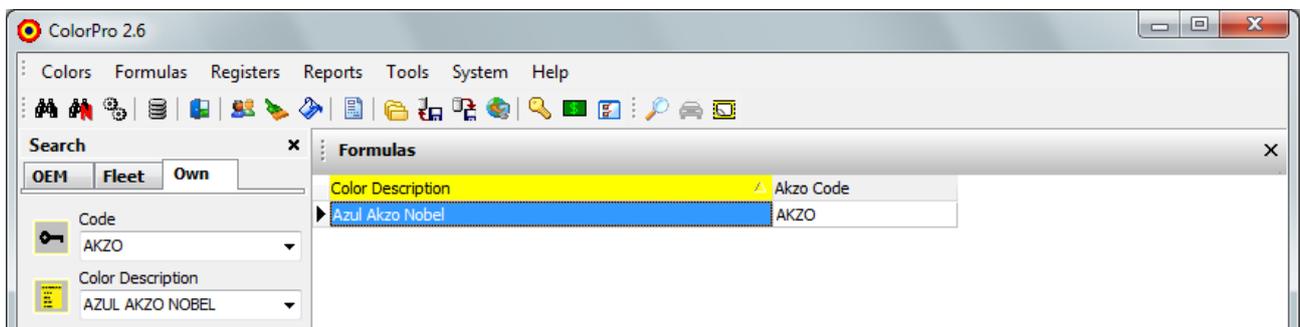
After filling in all the required fields click on **OK**. In some cases (products) the formula will be adjusted to balance the Binder, **but the color will not suffer any changes**.



## 7.1. Searching for Own Registered Formulas

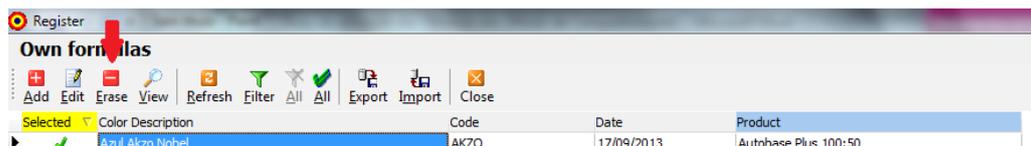
To search for own formulas, go to **Own** → type the **Name** and/or **code** of the color and then click on **Search**.

If you would like to visualize all **Own** colors, leave all search fields empty and click **Search**:



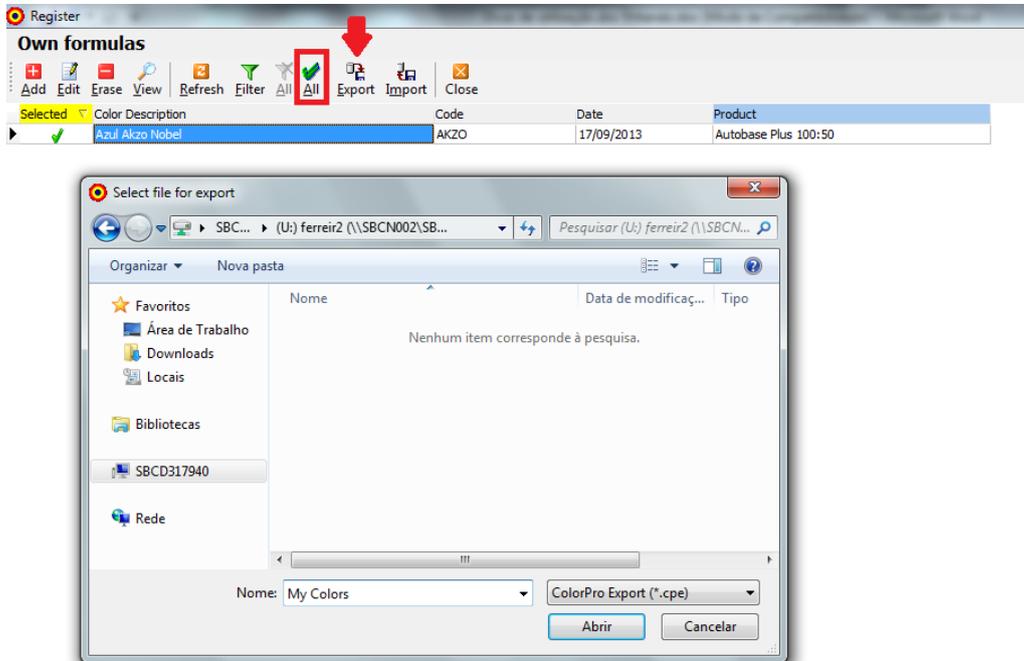
## 7.2. Deleting Own Registered Formulas

Go to **Registers** → **Own formulas**, a list will appear containing all the **Own** formulas. Click in the left column of the formula you would like to delete and a ✓ will appear. Press the **Erase** button, and a confirmation message will appear where you will then select Yes:



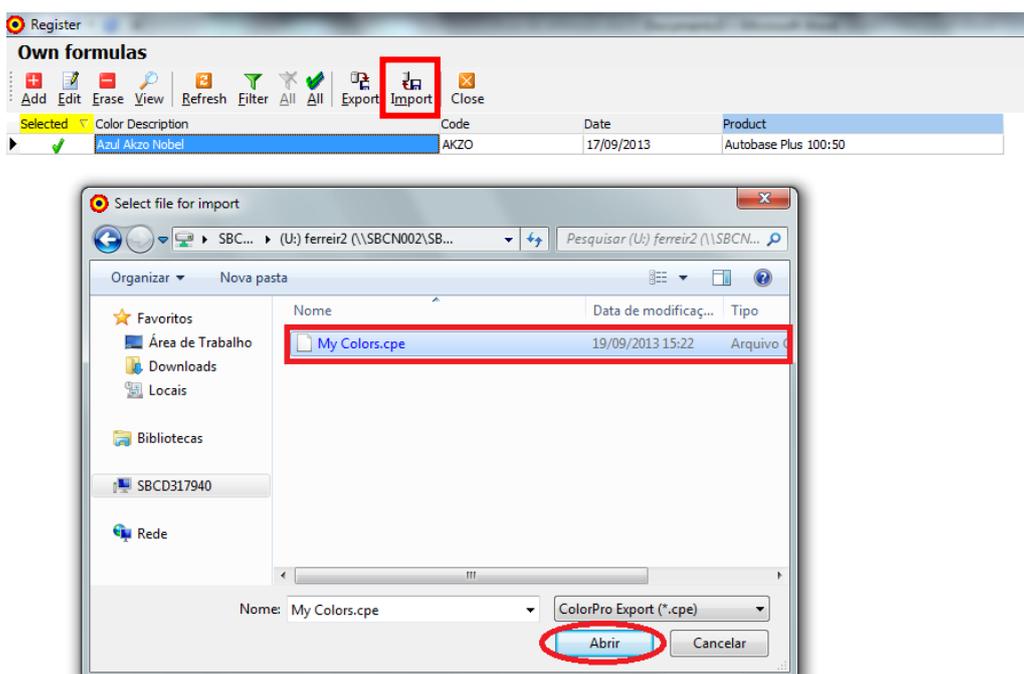
### 7.3. Backup Own Formulas

In the registration of own formulas, select the formula you want to backup. Soon after all these procedures go through the export button and choose where you want to save the file and set the name of your file.



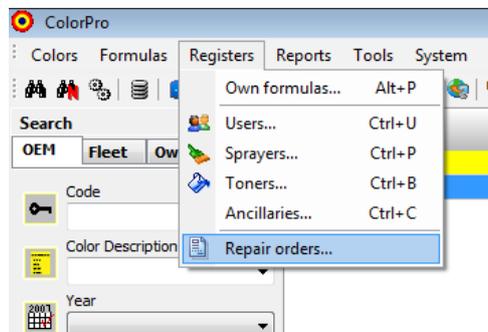
### 7.4. Import its own formulas

Open the window to go its own formulas to import and select the file you generated in the previous step, then click Open.

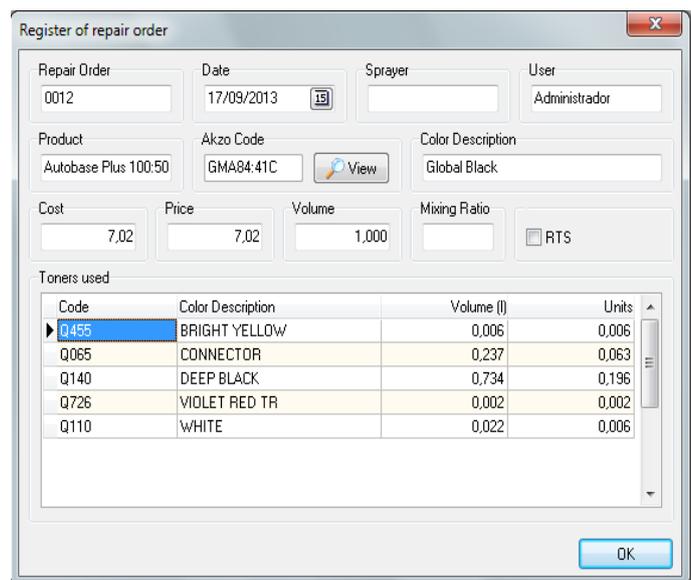
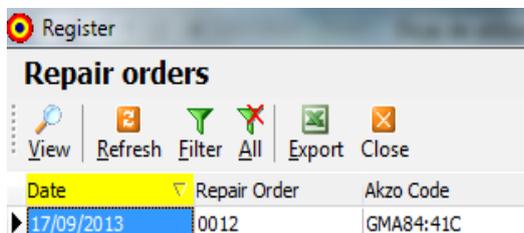


## 8. Query Repair Order

Is it possible to fetch all orders filtering by date, sprayer, number, product, and most other fields. This function is available in **registers> Repair Orders**.



Once you enter this function only the orders from last week will appear; if you want to see all the others go at **All**, and if you want to filter these orders go in the **Filter** toolbar. This option works like the other screens of entries, allowing sorting by any column. The **View** will show all data on the service order. It will also be possible to **export** the list of orders on the option Export to **Excel**.



### **NOTE:**

Using this feature of the program is needed when registering a service order; the registry is done when you are mixing up the toners.



## 9. Users

The program allows three (3) different user access levels:

-  Management
-  Production
-  Search

### 9.1. Access Levels per User

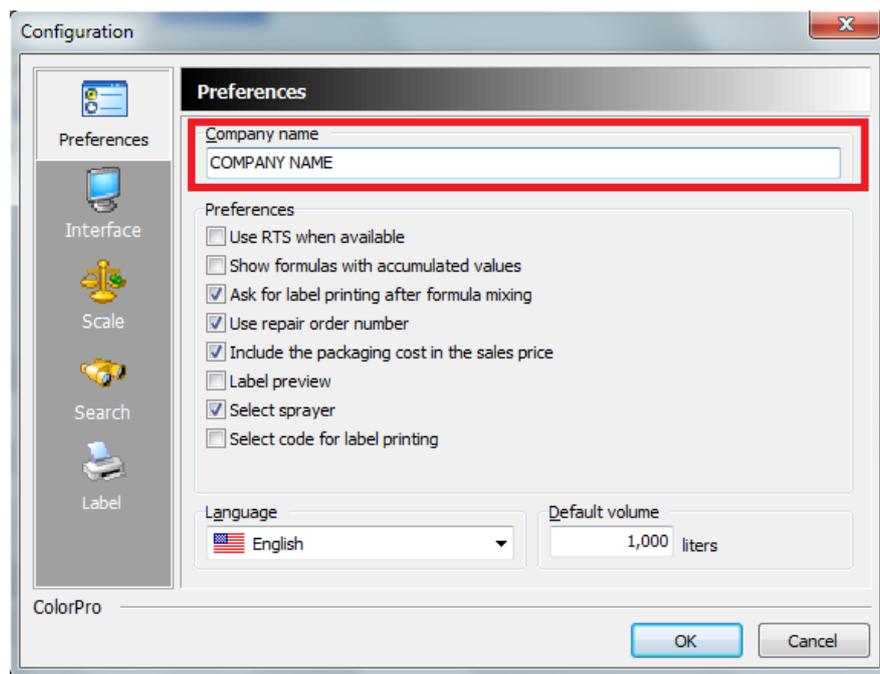
User	Color Selection	General Configurations	Taxes	Prices	Stock	Reports	Import and Export of Data
Management	OK	OK	OK	OK	OK	OK	OK
Production	OK	OK but only visual	NO	NO	OK but only visual	NO	NO
Search	OK	NO	NO	NO	NO	NO	NO

## 10. Customizing your program

### 10.1. Preferences

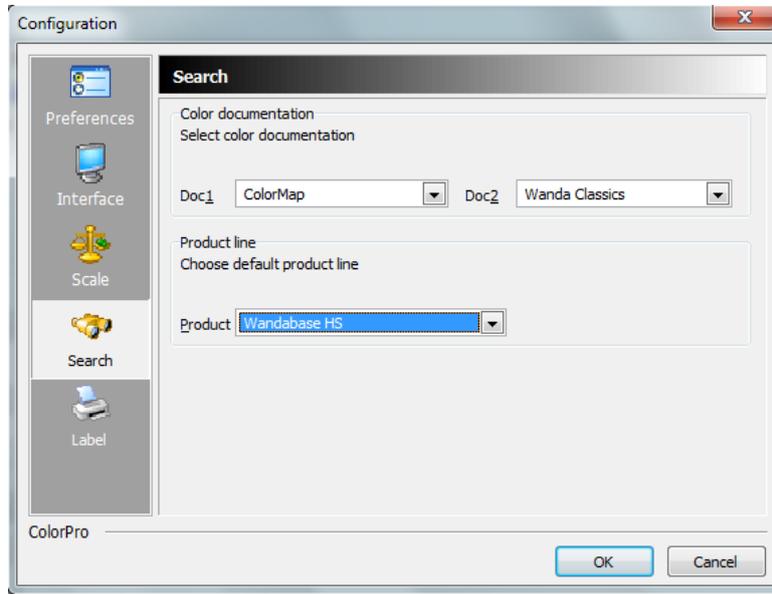
You can customize the program according to your preferences. In other words, you can standardize volumes, printing set-up, formula visualization among many other options:

On the toolbar click **System**→**Configuration**→**Preferences**. Set-up the system to your liking and click on **OK**.



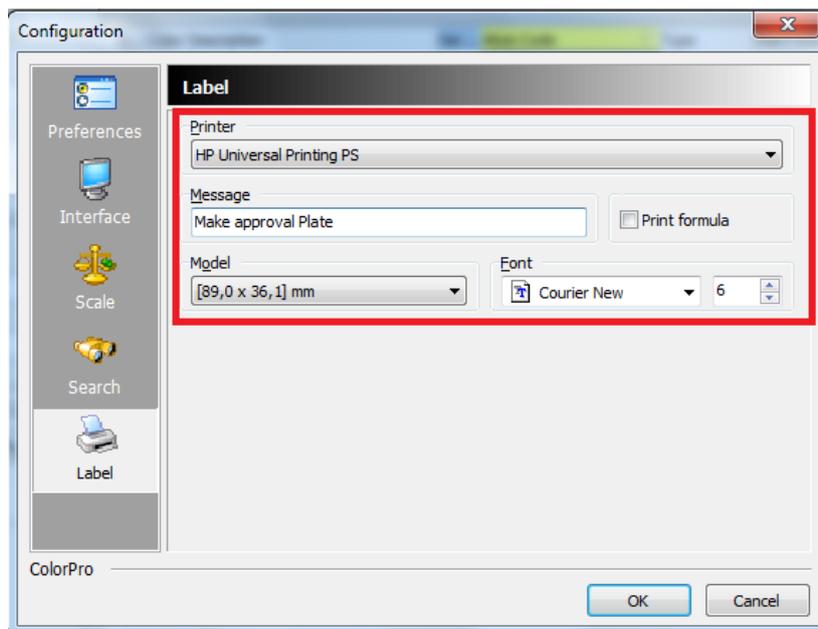
## 10.2. Search

By accessing the toolbar **System→Configuration→Search**, you can set-up the way the formula is displayed the first time, in other words, the user can select the default product line and standard documentation, see example below:



## 10.3. Labels

To set-up the system to print on labels go to **System→Configuration→Label**: The screen below will appear where the fields in red must be informed. If the printer is not printing correctly on the label try changing the **font size**:

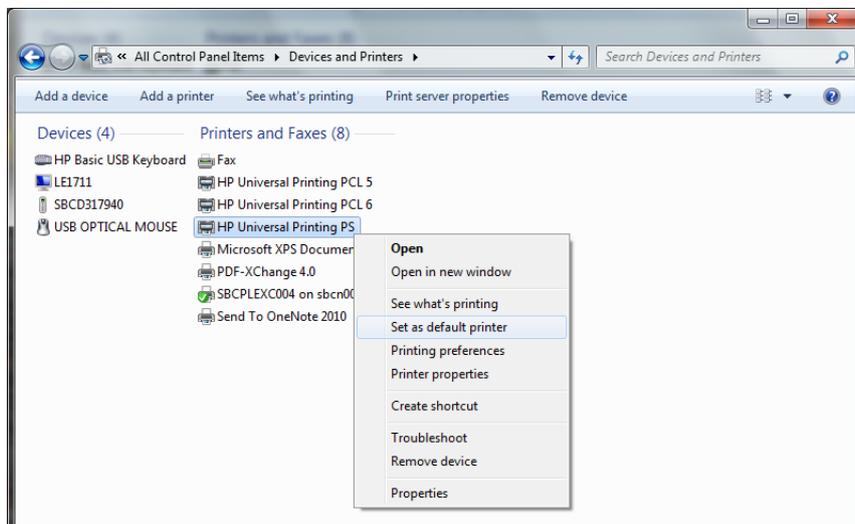


In the **message** field, it is up to the customer to filling. But always advised to put the message of **make approval plate**. This is to check if the color is in compliance with the model that will be painted.

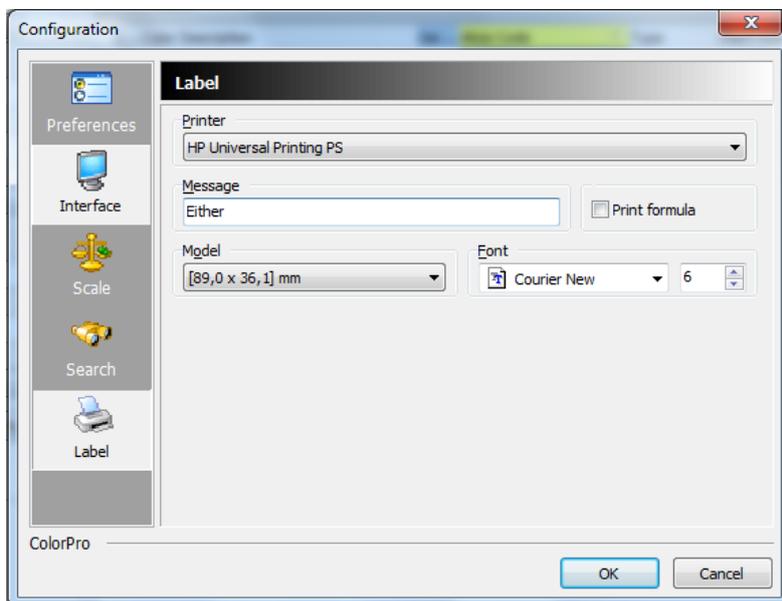
**NOTE:** → If the **Printer** field is blank you may need to go to **Start**→**Control Panel**→**Devices and Printers**



Click with the right mouse button on the printer to be used and select **Set as Default Printer** and the following screen will appear;



Return to the ColorPro program and click on **System**→**Configuration**→**Label** and select the printer:



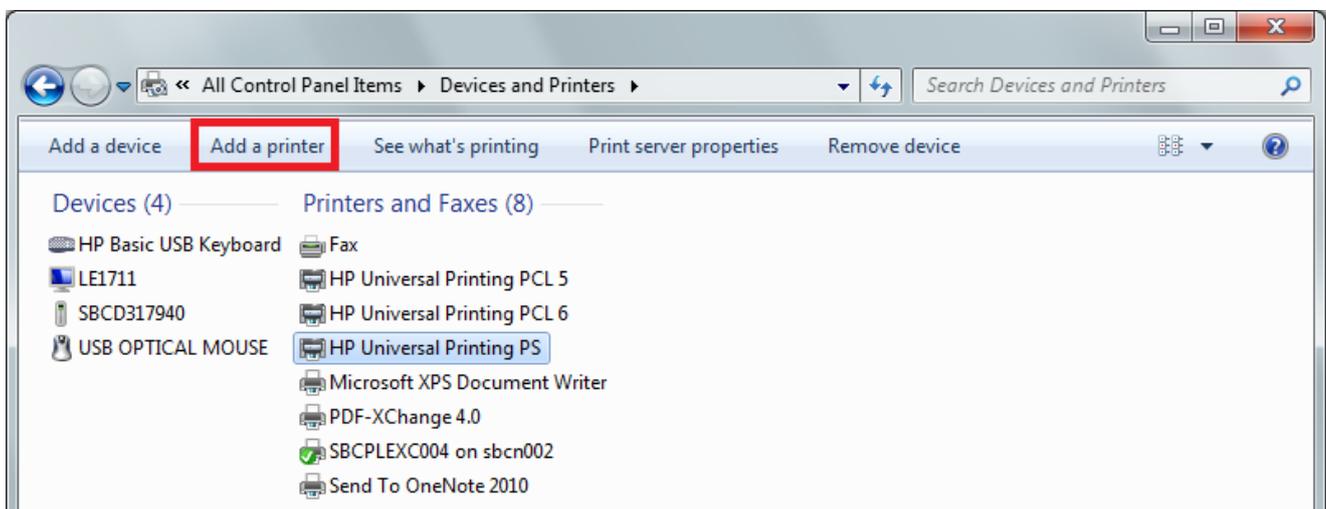
**NOTE:** → In some cases with the **Epson LX300**, a conflict error occurs, where it will only print one label. In this case you must download the driver LX300 or LX810, for the printer to function correctly.

#### 10.4. Steps to Install Driver LX300

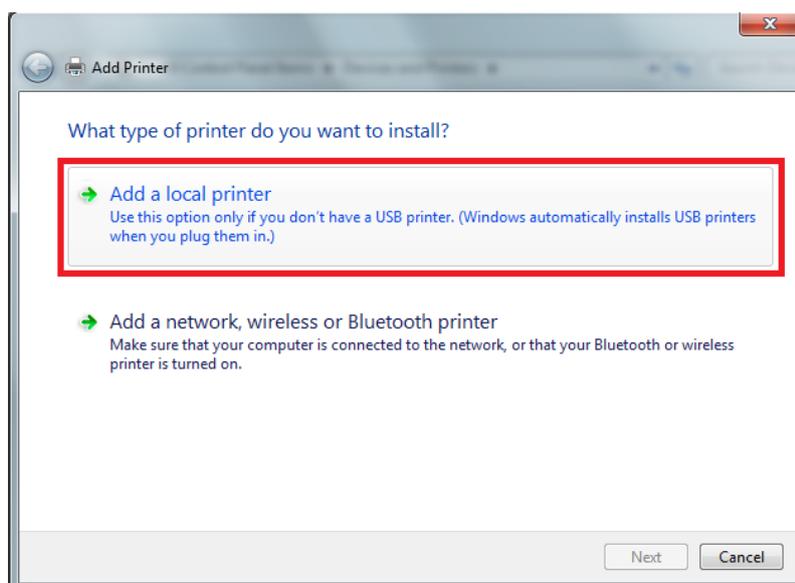
- To download this driver, you can download from the internet and in case of Windows XP or Superior; there is this driver in Windows.

Follow the installation sequence in Windows Seven (7):

- Start;
- Devices and Printers;
- Add Printer.



- Leave unchecked, the option "Detect";



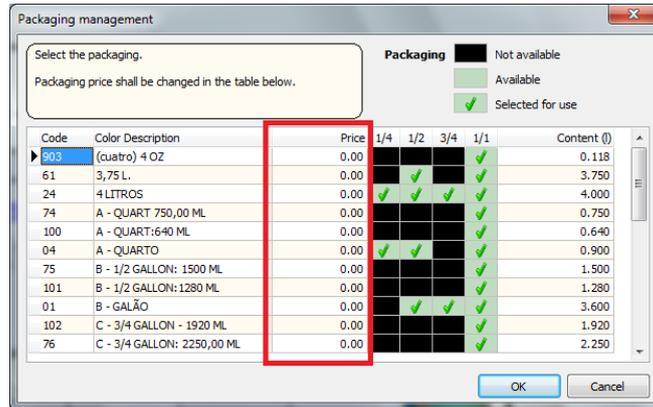
- Next 2X;

Choose your printer model and driver needed.

# 11. Prices & Taxes

## 11.1. Packaging/Cans

Clicking on **System**→**Packaging**, the screen below will appear. Please note that the taxes and profit mark-up **does not include cost of packaging/cans**. In the event a client wishes to make money on the packaging the price of each packaging/can must be informed.



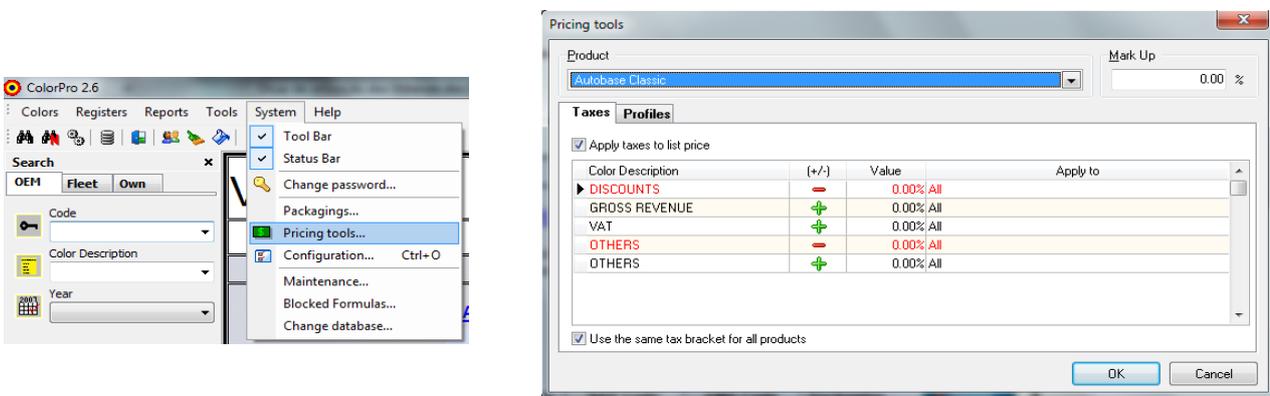
## 11.2. Toners

By clicking on **Registers**→**Toners**, you will see the cost price and sales prices, comprised according to the table below:

<b>Prices</b>	<b>Comprised of</b>
<b>Pr. List</b>	List Price
<b>Cost</b>	List Price + all taxes and discounts excluding profit margin

## 11.3. Pricing Tools

To access this function in ColorPro, go to **System > Pricing tools...**, as shown below:



Due to some necessary changes made in the system, now to apply the taxes to the product price it is necessary to mark the option: **Apply taxes to list price**, as the picture above. This option is already checked as default. If you do not want to use taxes in ColorPro, you just clear it.

## 12. Update via Internet

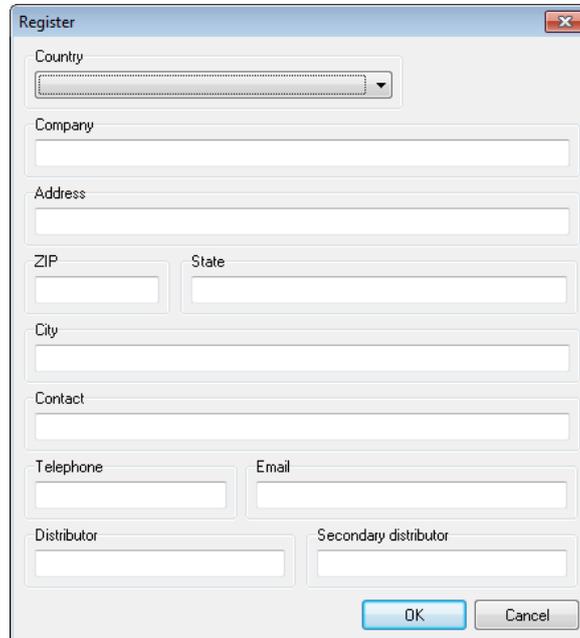
You are able to update the formula database of your ColorPro via internet. To use this function, is necessary first of all register your ColorPro.

### 12.1. Register

To make the register there are two options:

- Open the Software (After you register your software, this option will not work anymore)
- Accessing: System > Registration

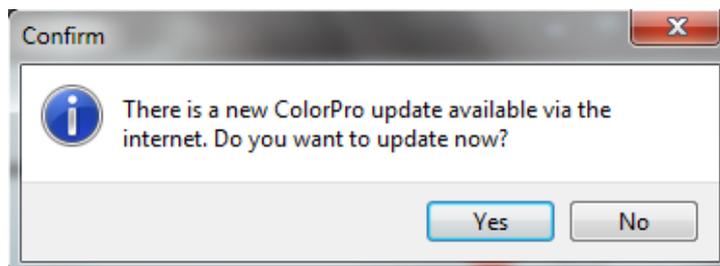
To both cases will appear the screen below: In this screen you need to fill all the fields with the information about your shop or bodyshop.



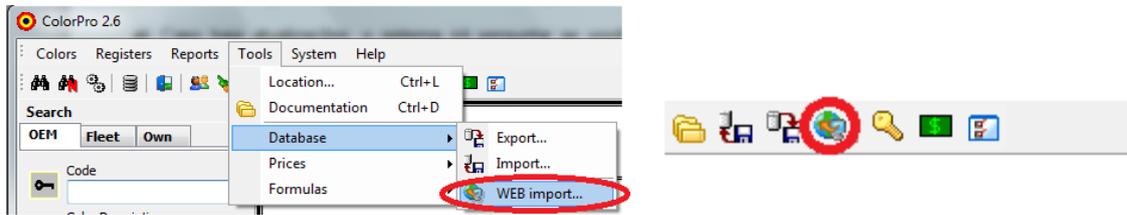
The image shows a 'Register' dialog box with the following fields: Country (dropdown menu), Company (text box), Address (text box), ZIP (text box), State (text box), City (text box), Contact (text box), Telephone (text box), Email (text box), Distributor (text box), and Secondary distributor (text box). At the bottom right, there are 'OK' and 'Cancel' buttons.

### 12.2. Update

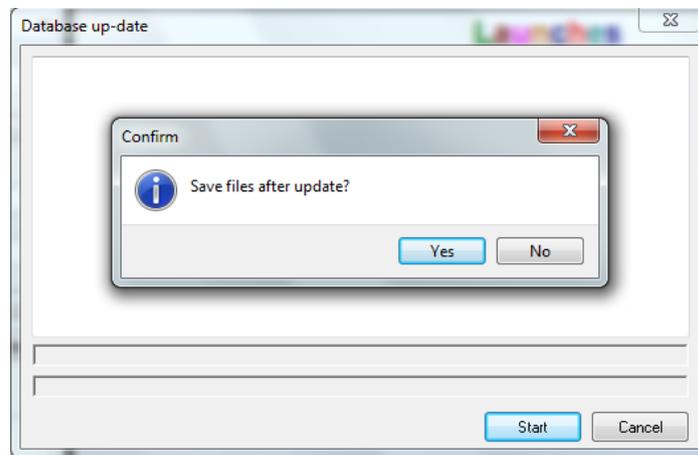
- 1) With the function register, it is not necessary you inform the login and password anymore.
- 2) When you launch the program it will automatically search for available updates.
  - a) In case an update is available, the system will ask you if you want to update. Just click on **YES** to update or **NO** to bypass the update request.



b) If you wish to update once the program has been launched, click on **Tools > Database > Web import** or just click on the shortcut on the toolbar.

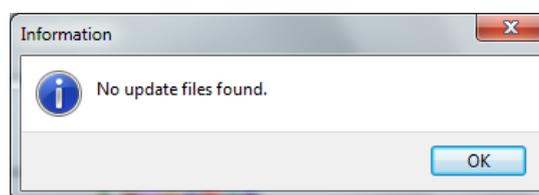


3) As soon as the download is finished a window will appear in order to finish the update. You will have the option of saving the downloaded files to update other computers which are not connected to the internet by clicking on **YES**; then the screen below pops up and you should select the location where you wish to save the files (diskette, CD or Pen drive...). Otherwise choose the option **NO** and the update will begin automatically.



**NOTE:** Remember that the Database ColorPro where you will download the update files should be in the same computer where you performed the update via the Internet. Otherwise, the upgrade will not happen!

The ColorPro with distribution **Wanda + Sikkens**, where the computer will upload the files, should contain the ColorPro with **Wanda + Sikkens**. Otherwise, you will not be able to carry out the process and the following message appears:



4) To update the computers not connected to the internet, **copy** and **paste** the files you saved in the previous step to the folder **ColorPro** into **My Documents**:

**My documents\ColorPro** (Windows XP)  
**Documents\ColorPro** (Windows 7)

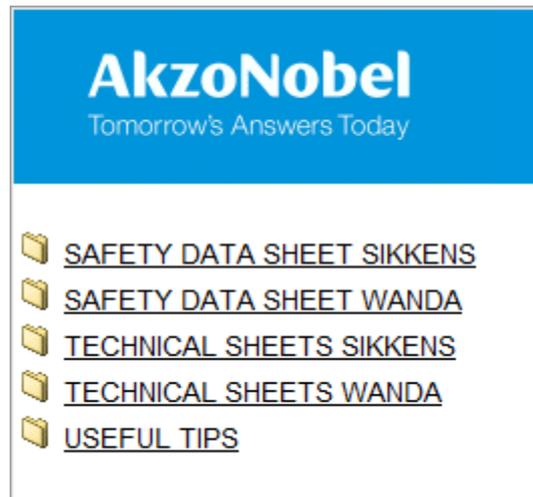
5) Launch the ColorPro of that computer and go to **Tools > Database > Import** and click **Start** to update the database.

## 13. Technical data sheets & Safety data sheets

To access the TDS & MSDS Just follow the following path in the ColorPro:

**Tools -> Documentation**

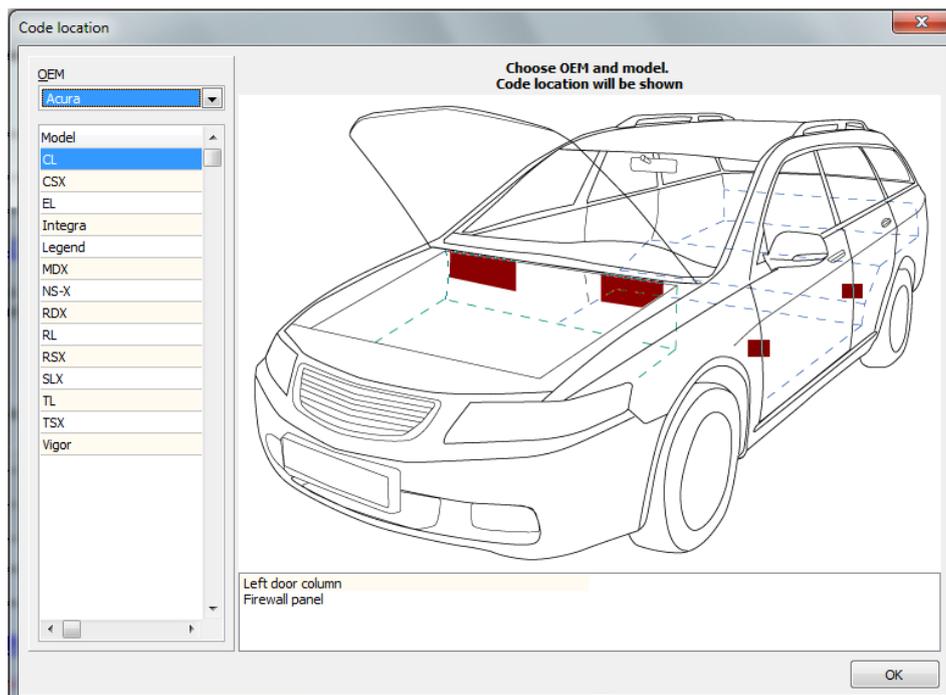
After that click in Documentation, you can have Access to all ColorPro sheets and manuals.



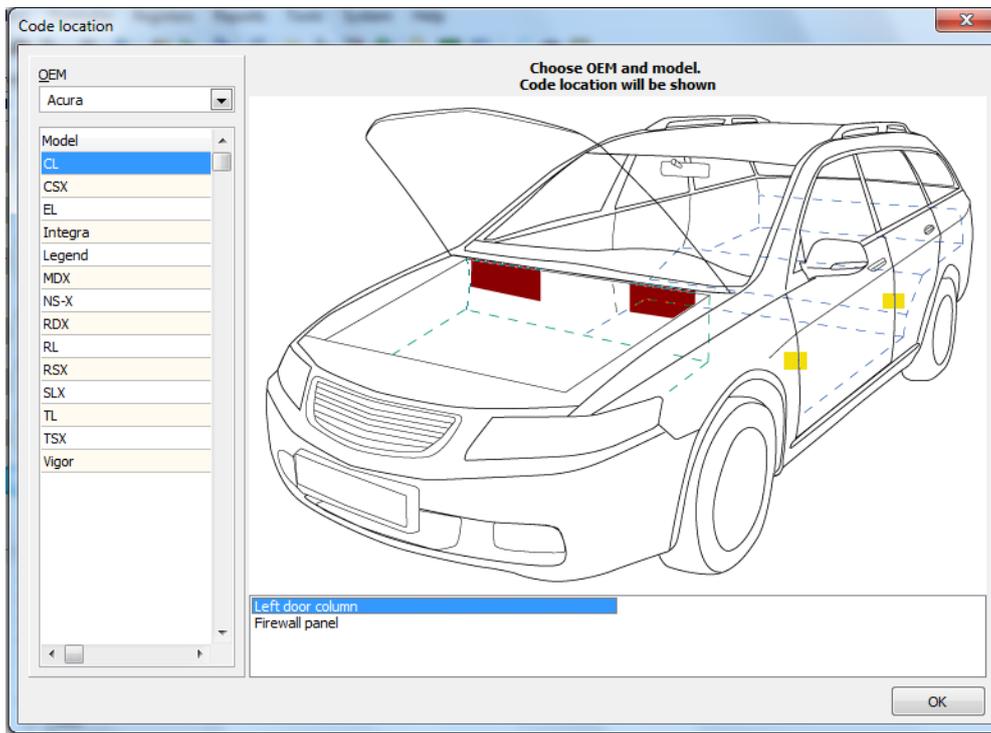
## 14. Color code location in the vehicle

Go to go **Tools > Location...**

Choose the OEM and the model of vehicle:



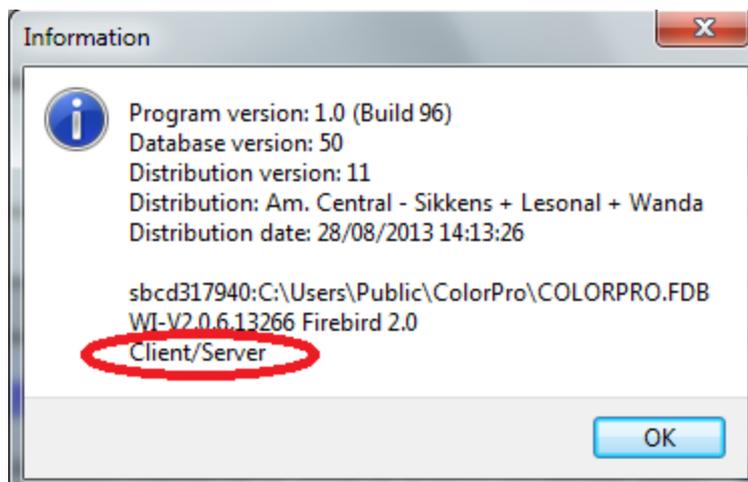
If appear more than one possibility of location, you can select the description that you want to check first. After selecting the description you will notice that the plaque regarding the description of the vehicle will turn yellow. See image below:



## 15. Tips

Pressing CTRL + H, works as a shortcut key so you have the following information about the ColorPro:

- Version of the program;
- Version database;
- Version of the distribution;
- Distribution choice;
- Data distribution;
- Server (If installed ColorPro Network);
- Checks if the installation was done in the **Network**, if so, how will **(Client/Server)** where he is selected, or if installed on **Mono**, as one will find **(Mono)**.



## **16. Questions**

If there are any doubts please contact customer service or your Export Manager.

**Customer Service:**

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